



## Flip the Pharmacy Team Monthly Commitments for Supporting the FtP Pharmacies

Role	Duty	~ Time Commitment
Practice Transformation <b>Team Lead</b>	Webinars/conf calls with Coordinating Center	2-4 hours
	Ad hoc support needs (personnel changes, troubleshooting w/ Coaches)	1-2 hours
	Provide guidance and a framework for Practice Transformation Coaches (Team meetings, one-on-one training, feedback loops, managing relationships, use reports available to monitor Coach and Pharmacy progress)	4-16 hours
	Ensuring communications requirements for the FtP Team are completed (newsletters, social media, blogs)	2-3 hours
Practice Transformation <b>Coach</b>	Support FtP Pharmacies' practice transformation with site-visits (face-to-face and virtual) <ul style="list-style-type: none"> <li>- Initial face-to-face visit to pharmacy to do coach's assessment</li> <li>- Face-to-face every 3 – 6 months based on site performance</li> <li>- Use of remote technologies and virtual meeting platforms should be maximized to help pharmacies connect with available resources</li> </ul>	3-4 h/pharmacy
	Webinars/conference calls with FtP Coordinating Center (Training, Change Package Review, feedback loops, data review)	2-4 hours
	Content contribution (newsletters, social media, blogs)	1 hour
Program Administrator/ Project Manager	Distributing materials, organizing Team-Level meetings, cutting checks, chasing contracts	2-4 hours

\*FtP Teams are held accountable for FtP Pharmacies meeting minimum eCare plan submissions\*